

Academic Senate
September 15, 2010
Unapproved Minutes

VP Denise Hoyt called the meeting to order at 3:06 pm.

Members Present: Debbie Bogh, TL Brink, Robert Brown, Tom Bryant, Ken Bryson, Gwen DiPonio, Jodi Hanley, Steve Hellerman, Jim Holbrook, Denise Hoyt, JoAnn Jones, Damaris Matthews, Jessica McCambly, Kim McCormick, Meridyth McLaren, Bob O'Toole, Scott Rippy, Gary Williams, Sherri Wilson

Members Absent: Catherine Hendrickson, Liz Langenfeld, Snezana Petrovic,

Guests: Daniel Bahner, Gloria Harrison, Cheryl Marshall, Ericka Paddock, Karen Petersen, Howard Starbuck, Rebeccah Warren-Marlatt

I. **Reports**

A. Administrative Report

Cheryl Marshall reported that

1. Enrollment is heavy, almost a 300 head count more than last fall. FTEs - 2012 last fall, 2260 this fall. We are at fill rate of 90%. We are funded for fewer FTEs than we earn.
2. Ribbon cutting for the new LRC and pool will be October 15th
3. Bid for new lighting and ADA will go out in October – should have finished by fall 2011.
4. We are getting two modulars on the basketball courts.
5. Looked at options for athletic and PE fields – getting costs.
6. Library will be demolished in the summer.
7. Working on designs for science buildings, student center and student health complex.
8. Tilden Coil will be leaving – space will be coming a parking lot
9. New marketing director is Alisa Moore.
10. Switching the emergency alert system to an opt out system through Blackboard.
11. Board candidate forum on October 12th 4:30-6:30
12. Donna Ferracone is in the Redlands Daily Facts.

B. Treasurer's Report

Balance stands at \$4538.

C. CTA Report

Thanks to those who attended the luncheon. Issue with the SLO survey mailing. Some had postage due. If this was the case, see Julie Davis she will reimburse. Sept 24th will be meeting K-12 group to discuss budget issues
Grievance training in October

D. Classified Senate Report

CS meetings have moved to Wednesdays at 10:00 am.

Professional development committee will be starting on the 3rd Friday of the month.

Will be doing the Classified Professionals Workshops again – if interested in presenting let Karen know

E. Student Senate Report

October 12th – Candidate Forum – need a few more questions

Club Rush has been going on

F. Academic Senate President's Report

Info from District Budget meeting – committee will add to its charge to train the members more in understanding budgets.

Reviewed the reserve – about \$16 million. \$11 million is ours - \$5 million is a loan.

Will be seeking another loan since we go through about \$6 million a month.

Question about budget – do not expect a budget to be negotiated until after the elections – no budget until a new governor is in place. Our district will be okay until December but other colleges will be out of money by October. It is possible we won't have a budget until January.

State did receive some one time monies from the Fed – our district will get about \$56,000 in restoration money.

II. **Approval of Minutes**

A. September 1, 2010

Motion: To approve (O'Toole, Bryson, MSC)

III. **Old Business**

None

IV. **New Business**

A. FLEX Calendar Program

State has asked for colleges to resubmit for FLEX approval. We were out of compliance in a few areas – student participation, a review and approval process. Each faculty member needs to make an agreement with the district about a Flex plan. We currently do it afterwards.

What do we want to do? We each have to have an agreement with the district.

What do we want this to look like?

When did the AS meet with the district to discuss this?

Will we be penalized if we don't do or change our plan?

What is the purpose of the plan?

We should do this in an organized way – send out the information, give comments and reflect how those comments will or will not be incorporated.

When does this have to be done? It needs to be done soon, but there is no deadline.

Flex is a form of professional development.

Will create an ad hoc committee to address this and then bring proposals to the Senate

How much power do we have in this? Will it become a bargaining issue? The bargaining issue is only how many days we have.

Motion: To have an ad hoc committee look at all 4 pages of the document, collect feedback and bring it back to Senate (Hoyt, McCambly, MSC)

Discussion: Deal with all 4 pages of the report. All feedback must be in writing, collected by the committee and reported back

Volunteers – Jim Holbrook, Kim McCormick, Steve Hellerman, Robert Brown working with Daniel Bahner.

B. Library atrium

Would like to name the library atrium after Betty Byron. Laura Winningham read a tribute to her. Would like our endorsement for naming the Library atrium after her. It will cost \$50,000 to name the atrium – Laura trying to raise the money. Is there a district policy about paying for naming? Yes.

Motion: To support the naming of the atrium after Betty Bryon (Hoyt, Holbrook, MSC)

Discussion: Betty served on the Senate when the senate created the 10+1. She was a strong voice for the faculty and very active with collegial consultation. Request to add the topic of donating money on a future agenda.

C. Reorganization of divisions

Cheryl Marshall responded to our resolution – our resolution questioned the structure and the process. Referred to the explanation she provided in her July e-mail as well as other information about the decision.

The process – there was value in the input from the survey but there was not a lot of justification for why respondents preferred a traditional arrangement.

Respondents did not answer the question “why a traditional structure is better.”

Issue with Item 6 of the 10+1 – governance structure. Who is Dean and the division structure does not change curriculum or program review.

Transparency is a priority and she will continue to work towards trust.

D. Changes in by-laws

We had some changes in committees as well as some additions.

Motion: To deny all changes (Holbrook, Matthews, MSC)

Discussion: Need to have consistency in wording. Why were these committees removed? This was determined last year. We were bringing on more committees – each one requiring more people and more work – can’t spread faculty time any thinner. Can add the issue to a future agenda. It is important to spend more time and look at each area of the bylaws and fix it all.

Will create an ad hoc committee for the bylaws

Damaris, Scott – all senators will have the opportunity to put comments in writing.

E. Gavel

A gavel was purchased five years ago by Rick Hogrefe. Daniel paid Rick. Daniel would like to be reimbursed.

Motion: To pay Daniel for the gavel (JoAnn, Hellerman, MSC, 2 abstentions)

F. “Incompletes” policy

New policy would make incompletes automatically go to an F if not completed.

The Educational Policy Committee could not agree to a policy. Also will need some training for faculty as to what, how and why. Also need training on grade changes. Incompletes do affect the students transcripts and grades and financial aid.

Suggestion to have some training in our next meeting regarding incompletes and grade changes since we are required by law to do these.

Motion: To include this training on the next agenda (Brink, Hanley, MSC)

Discussion: Who will do this training? Daniel Bahner? The exec committee?

G. Make-up Test policy

Make up testing will continue. Will be done in the Tutoring Center by Robert Brown. Faculty must contact him and fill out the test make up form before he does a test. Suggestion to revisit the policy about taking tests earlier. Will there be more than just Robert proctoring? No, it is supposed to be a faculty member that proctors an exam. Is this a policy? Not sure. Any feedback for Robert send him an e-mail.

V. Announcements

Laramie Project – Nov 5th – a play about the murder of Matthew Sheppard. There will also be a series of panel discussions. If any one wants to serve on a panel or moderate a discussion let Tom know. Panel discussion will occur during college hour for the two weeks prior to the play.

VI. Statements from the public (including faculty and staff)

October 8th – fundraiser for Donna. Grassroots efforts are very effective.

VII. Adjourn

Meeting was adjourned at 4:57 pm.

Respectfully submitted,

Meridyth S. McLaren, Secretary